

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 1, 2008

The meeting was called to order at 9:00 am by Mr. Bishop. Present for the meeting were, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Cpl. Fritz. President Weidman, EMS/Fire Director Jetter, Parks/Recreation Director McKeown were excused.

**Projects Update** - Mr. Kellums provided an update on park projects. He announced that the lumber package has been delivered for the Bechtold Shelter Project. Mr. Kellums also provided costs for scoreboards at the Deerfield Road Park; but stated that both projects are experiencing delays due to weather. The Trustees requested that the scoreboard information be presented when Mr. Weidman is present.

**Hosbrook Road Corridor Study Group** – Mr. Bickford advised the Trustees that the Kenwood Meadows Civic Association (KMCA) has provided names of residents for consideration in the study group. A motion was made by Mr. Bishop, seconded by Mr. Kent, for Mr. Molloy and Mr. Bickford to move forward with RFP for consulting services for the Hosbrook Road study group. Vote: All Aye.

**Website** – Mr. Bickford advised the Trustees of proposals for website design and hosting services. It was decided that E-GOV LINK provided the best program at a cost of \$11,000.00 with an annual maintenance fee of \$3,000.00. Mr. Miller will prepare a resolution for consideration at the next meeting.

**Copiers** – Mr. Bickford advised the Trustees of a \$200.00 cost per copy machine (2) for shipping. Millenium Business Products has requested providing a service credit in lieu of the lease buy out which was approved by the Trustees.

**Upcoming Public Hearing** – Mr. Bickford advised the Trustees of a public hearing scheduled for 6:45 pm on April 3, 2008 for Cincinnati Concrete Coring. The Zoning Commission recommended approval with the addition of two street trees.

**Sheriff's Patrol Report** – Cpl. Fritz announced that she will be the representative for Sycamore Township in the Northeast Coalition's national town hall meeting on April 7, 2008.

**Fire Invoices and Purchase Requests** – The fire invoices and purchase requests were approved as submitted.

**Purchase Orders Over \$2500.00** – Mr. Molloy presented the following purchase order for consideration:

Team All Sports	Pro's Choice Field Conditioner	\$2,877.76
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This purchase order was approved by the Trustees.

**Schedule** – Mr. Molloy presented the upcoming schedule.

Prior to entering into executive session, Jack Pflum requested the Trustees approval to allow his attendance at ODOT's preliminary traffic study meeting for the Montgomery/Hosbrook Road area. Following a brief discussion, the Trustees stated they were not in favor of Mr. Pflum's attendance at this meeting.

Mr. Molloy requested an executive session for the purpose of personnel-employment and property acquisition.

Vote: Mr. Weidman: Absent. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 9:40 am.

The executive session adjourned at 10:10 am.

At the conclusion of the executive session additional items were discussed.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to employ Phil Whalen as mechanic/maintenance worker in the Maintenance Department at a rate of \$18.00 per hour. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, for additional compensation for Paul Kremer in the amount of \$3,000.00 plus one additional week of vacation at the time of his anniversary. Vote: All Aye.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 10:40 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator